



**National Institute of Science Education and Research,
Bhubaneswar**

(An autonomous Institution under Department of Atomic Energy, Govt. of India)

Research and Development Cell

Joining Report for Project Staff

Date:

Name						
Designation				Date of Joining		
Project No.						
Bank/Branch Name				A/c No.		
TO BE FILLED IN BY THE PRINCIPAL INVESTIGATOR						
Period of appointment	From		To		Salary/month	
Is employee availing hostel facility?						Yes/No
Declaration: <i>I have read and understood the terms & conditions of the appointment and agree to abide by them. I also understand that HRA @ 20% (as applicable in Bhubaneswar) is payable only when I, do not avail Institute hostel facility</i>						
If Project Personnel is availing Institute's hostel facility, the applicable HRA will be deducted from the project fund and will be credited to the Institute's account.						
Signature of Fellow				Signature of Principal Investigator (with seal)		

FOR OFFICE USE ONLY

SALARY PAYBLE TO THE Fellow (p.m)		As per approved norms	Rs.
HRA PAYBLE TO THE Fellow (@20% p.m)		Yes/No	Rs.
(Verified)	(Recommended)	(Approved)	
Dealing Asst.	APO(R&D)	A.O-III(R&D)	Dean(R&D)
Copy sent to Accounts Section for release of Salary & HRA (if permissible).			
Dealing Assistant			