



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान
National Institute of Science Education and Research
Application for Booking Accommodation in VIP/Flat let Guest House

Guest House Name: **VIP Guest House** **Flatlet Guest House**

Eligibility:

VIP Guest House : Institute guests and officials in the rank of Associate Professor & above.
Flatlet : Institute guests, Faculty members & Group 'A' officials.

a) Name of the persons for whom request is made:

S.N	Name	Male/Female	Designation	Address
1.				
2.				
3.				

b) Details of stay:

Duration		Days	Purpose
From	To		
Date:	Date:		
Time:	Time:		

c) Payment details:

Payment will be made by:	Accommodation	
	Food	

(If non chargeable kindly submit approval copy of competent authority)

d) Details of requisitioner

Name	Designation	Signature	Signature of the forwarding officer (Chairperson/Section Head)

Room(s) is/are available / not available. Director NISER may kindly approve the above request

In-charge Guest House

Approved

DIRECTOR