

Grammarly Guide

Central Library
NISER, Bhubaneswar

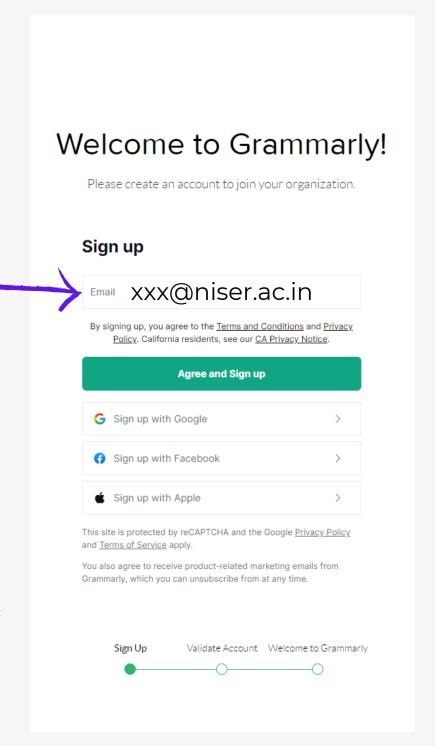


URL: https://www.niser.ac.in/library/

Registration

- 1. Go to https://www.grammarly.com/enterprise/signup (mandatory to sign up through this URL)
- 2. Ensure to register using respective NISER email id (xxx@niser.ac.in)
- 3. After clicking signup, an activation email will be sent to the your email ID.

Please Note: Your xxx@niser.ac.in credential verification has been activated, and an activation email will be sent to the user's institutional email ID once they register. You may sometimes get the verification mail in Spam/Junk/Promotion Folder.



4. Kindly Verify the activation mail from Grammarly. Once registered, users will land on the 'Grammarly Editor, ' which is easy to use and explore.

MS Word Plugin: The MS Word Plugin can be downloaded from the support page after registration from the link https://www.grammarly.com/office-addin/windows. The same User ID and Password credentials will grant access to use the Plugin for users.

How to use Grammarly

1. Go to the URL: https://www.grammarly.com/edu



2. Click on Login, Enter E-mail ID and Password, and then you will land on the Grammarly Home Page.

- 3. You can create a new blank document or upload an existing document to edit it with Grammarly.
- 4. Document format for uploading should be Microsoft Word (.doc, .docx), OpenOffice (.odt), .txt, & rtf.
- 5. Select the language type in the customize section: https://account.grammarly.com/customize Accounts > Customize > Language Preference.
- 6. If you have already existing file, Upload document or else you start writing a new document by clicking New, select the document type.
- 7. Click on Goals to set Audience type, Formality, Domain, Tone, & Intent of the Paper you are writing and click on done.

9. Rectify all alerts/issues, click on the Overall Score (right top corner), and click on download the pdf report.

Tutorial: https://support.grammarly.com/hc/en-us/articles/360003474732

Please do reach out to us if you need any additional information or assistance

Central Library

National Institute of Science Education and Research, Bhubaneshwar

Email: libniser@niser.ac.in

Contact No. 0674-2494171

Website: https://www.niser.ac.in/library

OPAC: http://opac.niser.ac.in:8001

Digital Repository: http://idr.niser.ac.in:8080/jspui

IRINS Faculty Profile: https://niser.irins.org/





