



NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH BHUBANESWAR
(An autonomous Institution under Department of Atomic Energy, Govt. of India)

राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भुवनेश्वर
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त संस्थान)

(शैक्षणिक अनुभाग / Academic Section)

संज्ञा /No.: NISER/ACAD/Int. M.Sc. & CMRP/OO/2023-24/ 112

दिनांक /Date: 04/01/2024

कार्यालय आदेश / Office Order

The students can incur expenditure on followings:

1. Purchase of books, chemicals and consumables relevant to the project.
2. Ordering of reprints / off prints of research papers.
3. For the purpose of photocopies /color prints/special printing of materials (such as vinyl printing & flex printing etc.).
4. Towards payment of computer time / charges for analysis work.
5. Purchase of computer accessories for purpose of storage of scientific data such as.
6. a. CD/DVD/Optical disks
b. USB, External HDD
7. Purchase of stationery and postal charges (cost of stationary and postal expenses cannot exceed 20% of the total Mentorship Grant).
8. Towards meeting TA/accommodation charges (preferably hostel) only for project work in the institution outside NISER Bhubaneswar.
9. Students are allowed to purchase only one Kindle e-book from mentorship grant during the whole tenure of program.
10. The Computer peripherals includes the following:
 - a. Keyboard, mouse, Stylus/tablet pens, ear/headphones
 - b. Connector cables (Power/SATA/IDE/LAN/USB/HDMI/VGA, etc.)
 - c. Add-on cards (PCI Express/PCMCIA)
 - d. All port-to-port adapters (USB-VGA/VGA-DP/VGA-HDMI/USB-RJ45)
 - e. Wi-Fi Router/USB Wi-Fi Dongle.
11. Purchase or repair of Internal storage devices (SSD/HDD)
12. Purchase or repair of Internal memory modules /RAM
13. Purchase or repair of Computer Components Motherboards, SMPS, Monitor/Display

Items purchased by the student will be entered in the Store and Purchase section's stock register and then issued to the student. The student may retain these items after completing the program. Kindle or e-reader devices purchased by the students will be entered in the Store and Purchase section's stock register and





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subsequently issued to them. Old/damaged devices/parts must be returned to the Store and Purchase section if there is a replacement/re-purchase and unless there is a buyback.

Carrying cases/bags/pouches, screen guards, covers, cooling devices, mats/stands, etc., is not allowed. The Internship grant is strictly for Academic purposes.

Before purchasing any item, the student must consult with and get the necessary formal approval of the Principal Investigator/Supervisor with whom the student is associated and pursuing the project work. The money will be reimbursed on submission of the GST bills.

Based on the recommendation of the committee and subsequent approval of competent authority, the following purchases for utilization of the Mentorship Grant by the Int. M.Sc. and M.Sc. program students will be adhered to with immediate effect and supersedes all previous office orders.



Office Seal

Debasmita Alona

अध्यक्ष/सह-अध्यक्ष (अकादमिक) 4/1/2024

Dean/Assoc. Dean (Academics)

सहायकी अधिकाता/Associate Dean

शैक्षणिक मामले /Academic Affairs

राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर

National Institute of Science Education & Research, Bhubaneswar

पोस्ट-जटनी, खोर्धा-752050/P.O.-Jatni, Khurda-752050

*For CMRP students, this will be effected retrospectively from the beginning of the AY:2022-23.

Copy to:

1. All Int. M.Sc. & CMRP students
2. All Faculty members
3. Finance & Account Section
4. Computer Centre- with a request to upload on the intranet
5. Store & Purchase Section
6. Central Library
7. Office copy