



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान (नाइसर), भुवनेश्वर  
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR  
प्रशासन और स्थापना अनुभाग  
*Administration & Establishment Section*

संख्या/No.-NISER/Admin.-62/SCSTOBC/2021-22/ 112 दिनांक/Date: नवंबर/November 02, 2021

**कार्यालय आदेश / OFFICE ORDER**

The Competent Authority has nominated **Shri Saikat Hira, Scientific Officer-'F'** as **Liaison Officer** for SC/ST/OBC/PwD cell, NISER for enforcement of orders of reservation in posts and services of the Government in the Institute.

Shri Hira as the Liaison Officer will be responsible for:

- i. Ensuring due compliance by the subordinate appointing authorities with the orders and instructions pertaining to the reservation of vacancies in favour of Scheduled Castes, Scheduled Tribes and the persons with Disabilities/Other Backward Classes and other benefits admissible to them.
- ii. Ensuring timely submission of SC/ST/OBC and PwD Reports I and II by each appointing authority.
- iii. He has to endorse the non-availability of an SC/ST/OBC Officer for being associated in the DPC before actually convening the DPC.
- iv. He has to ensure implementation of orders relating to the representation of SC/ST/OBC/PwDs in pursuance of DAE OM No.18/18/2021-SCS/8529, dated 26.07.2021 and DoPT's OM No. 43011/153/2010-Estt. (Res.) dated 04.01.2013 & No. 43011/11/2016-Estt. (Res.) dated 05.01.2021 and related instructions issued by Government of India from time to time.

This order comes into force with immediate effect and the official shall continue to remain in his assigned capacity for three years until further orders whichever is earlier.

**अ.कि.नायक**  
कुलसचिव/Registrar

**प्रतिलिपि/Copy to:**

1. संबंधित व्यक्ति/Person Concerned
2. एससी/एसटी/ओबीसी/पीडब्ल्यूडी सेल, नाइसर/SC/ST/OBC/PwD cell, NISER
3. निदेशालय/Directorate
4. सभी स्कूल/डीन/एफआईसी/अनुभाग के प्रमुख/All Schools/Deans/FICs/Section Heads
5. संगणक केंद्र-नाइसर वेबसाइट में यह आदेश को रखने के लिए/Computer Centre-for placing the order in NISER website